

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; County Executive Kathy Dahlkemper, Erie County; Commissioner Robert Snyder, Forest County; Commissioner Chip Abramovic, Venango County

ABSENT: Commissioner Tricia Durbin, Warren County

BOARD STAFF: Deb O’Neil, Erin Shaffer, Julie Price, Carrie Symes, Jackie Hamilton

VISITORS:

Attorney Joe Keebler, Solicitor
Tyrone Clark, NWPB Job Connect Board (Chair)
Diona Brick, Fiscal Agent/County of Venango
Bridget Wolf, Equus Workforce Solutions
Fadhail Ibraheem, PA CareerLink®/Title I

Donald Crenshaw, NWPB Job Connect Board
Jack Hewitt, NWPB Job Connect Board
Lynn Rupp, NWPB Job Connect Board
Mike Ferritto, Governor’s NW Regional Office

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENT

County Executive Dahlkemper called the meeting to order at 10:17 am. Roll call was taken. It was noted that there was a quorum.

CONSENT AGENDA

The consent agenda portion of the meeting included the following:

- a. Approval of July 10, 2021 Meeting Minutes
- b. Approval of Disaster Recovery Policy
- c. Approval of Revised Transitional Jobs Policy
- d. Approval of Revised Risk Assessment Policy
- e. Approval of Equus TANF Corrective Action Response
- f. Approval of Equus Operator Corrective Action Response
- g. Approval of Equus Response to Risk Assessment
- h. Approval of Q1 File Monitoring Report

MOTION

It was **moved** by Commissioner Abramovic and **seconded** by Commissioner Brosius to approve the consent agenda as presented. All were in favor. **Motion passed and carried.**

REVIEW OF ACTION ITEMS

None.

APPROVAL OF FISCAL REPORT

Diona Brick referred to the provided report, which was covered at length during the NWPB Job Connect board meeting.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Snyder to approve the Fiscal Report as presented. All were in favor. **Motion passed and carried.**

NWPB JOB CONNECT BOARD MEMBERSHIP

BOARD MEMBERSHIP CHANGES

It was noted that Brittany Eisenman submitted her resignation for consideration; she is no longer employed at the Pennsylvania Farm Bureau and no longer qualifies for board membership.

ACCEPT RESIGNATION OF BRITTANY EISENMAN
MOTION

It was moved by Commissioner Brosius and seconded by Commissioner Henry to accept the resignation of Brittany Eisenman. All were in favor. Motion passed and carried.

With the vacancy left by Brittany Eisenman, a private sector business representative must be appointed to the board within 90 days to remain compliant. The CLEOs discussed possibly another health care representative. Brittany is a Clarion County appointment, so the CLEOs may consider a new board member from that County first.

EXPIRING APPOINTMENTS

This informational handout was included in the packet.

ATTENDANCE HANDOUT

This informational handout was included in the packet.

UPDATES

There were no additional updates.

NWPA JOB CONNECT STAFF REPORT

There were no additional highlights to share.

OTHER BUSINESS

The CLEOs thanked Erin Shaffer and Deb O'Neil for their service to workforce in Northwest Pennsylvania.

REVIEW OF ACTION ITEMS

None.

ADJOURNMENT

MOTION

It was moved by Commissioner Henry and seconded by Commissioner Snyder to adjourn the meeting. All were in favor. Motion passed and carried.

The meeting adjourned at 10:26 am.

Meeting Advertised in The Meadville Tribune on June 25, 2021		
Minutes Submitted	Jacqueline Hamilton	November 12, 2021
Minutes Approved	Chief Local Elected Officials Board	November 12, 2021
Minutes Posted	https://www.nwpajobconnect.org/	